



ORLANDO & VICINITY PLUMBERS & PIPEFITTERS

JOINT APPRENTICESHIP COMMITTEE

2447 ORLANDO CENTRAL PARKWAY
ORLANDO, FLORIDA 32809
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www.localunion803.org

*A joint committee of participating
Mechanical Contractors and the
United Association of Journeyman
Plumbers and Pipefitters.*

ADMISSION POLICY

TO THE APPLICANT: (Please read before completing the application)

All Building Trades Apprenticeship Programs are five (5) year in duration with a typical workday starting at 7:00 a.m. The WDW program is four (4) years in duration and is on a shift work schedule.

All programs are registered with the State of Florida and approved under the G. I Bill. The only cost to the apprentice is for the purchase of textbooks, which is approximately \$100.00 to \$200.00 a year. **These fees are due before the end of the first week of class each year.**

Applications for entry into these programs are accepted from June 1st through May 31st each year.

Applications are accepted without regard to race, religion, sex or national origin. All applicants must be eighteen (18) years of age or older and must have a high school diploma or earned their GED. The Joint Apprenticeship Committee holds oral interviews for all programs on an as needed basis.

- **All applications must be completed and include a certified copy of your high school transcripts or GED scores as well as a copy of your driver's license before your application can be processed.**
- **All applicants are required to pay a \$40.00 application fee and complete an entrance exam prior to being interviewed for the program.**

In person interviews for consideration of acceptance into the program will take place in June or July each year. If one is accepted into the program, they will be required to attend an orientation in June or July with training beginning in August.

Please print all information on your application. Make sure your telephone number and address are correct. If you move at any time, you will need to provide the JATC office with the updated address. Be sure to sign the application at the required spaces.

If you are accepted into one of these programs, the following rules shall be always adhered to:

1. There will be no alcoholic beverages or un-prescribed drugs allowed on the school premises at any time unless approved by the Joint Apprenticeship Committee or Training Director.
2. You shall attend related classes six (6) hours per week, as scheduled by the Training Director. The only excused absences shall be those covered by a Doctors' Certificate or a death in the immediate family. Any other may be cause for dismissal.
3. You shall maintain a passing grade average or be dismissed from the program.
4. You must attend work on time. If you are fired or quit your job, you will not be placed on another job without Joint Apprenticeship Committee approval.
5. Purchase of books is the responsibility of the apprentice. Books will be issued as needed and must be paid for prior to the end of January of your training year.

If you feel you are unable to adhere to any of these rules, please do not apply for these programs.

APPLICANT COPY:

There are two copies of this letter included with your application. Please sign both copies and keep this copy for your records.

I have read and understand the above rules and I agree to abide by them.

Please print your name: _____

Please sign your name: _____

Date: _____

It is the policy of the Orlando Plumbers & Pipefitters JAC to fulfill its role as an Equal Opportunity Employer. We encourage that qualified women and minorities be referred to us for any job openings listed with our organization.

**ORLANDO & VICINITY PLUMBERS & PIPEFITTERS JAC
MISSION STATEMENT**

It is the overall objective of Orlando & Vicinity Plumber JAC to produce the most highly skilled, competent, and productive journeymen craftsmen that can be developed. As well, it is our obligation to provide the resources and environment necessary to ensure that apprentices achieve that goal and understand their personal responsibility in this endeavor.

LOCAL UNION 803 JATC
APPLICATION FOR APPRENTICESHIP

Program of Interest

Plumber **Pipe Fitter** **HVACR Technician** **Walt Disney HVAC**

☐☐☐☐

Date of application: ____/____/____

THE REMAINDER OF THE FORM MUST BE COMPLETED ENTIRELY BY THE APPLICANT

NAME:

First: _____ Middle: _____

Last: _____ Date of Birth: ____/____/____

EMAIL: _____

ADDRESS: _____

City: _____ State: _____ Zip Code: _____

PHONE NUMBER: (____) _____ **SOCIAL SECURITY #** ____/____/____

HOW DID YOU HEAR ABOUT US? _____

You must supply all transcripts as required. Darken each box to indicate your selection.

☐

I qualify for review because I meet all minimum qualifications for apprenticeship.

☐

I am attempting to qualify for interview based on my previous work experience.

☐

I qualify for evaluation and entry into this apprenticeship program because I am transferring from another IPT/UA program.

☐

I qualify for evaluation and entry into this apprenticeship program because I am returning from an approved leave.

☐

I qualify for evaluation and entry into Apprenticeship because I was among the 50% who signed authorization cards while I was working for a contractor who did not Become signatory. **(Name of Contractor)** _____

☐

I qualify for evaluation and entry into apprenticeship because I work for a contractor who became signatory. **(Name of Contractor)** _____

EDUCATION

Mark highest grade of schooling you have completed:

<10 10 11 12 13 14 15 16 17 18 >18

Are you a High School Graduate? Yes ____ No ____

(IF NO, do you have your GED?) Yes ____ No ____

List degrees you have earned:

Degree 1 - _____

Degree 2 - _____

Major 1 - _____

Major 2 - _____

School 1 - _____

School 2 - _____

Did you participate in any kind of vocational / technical training in high school or after high school? Yes ____ No ____

IF YES, how long was the program? ____ months.

Did you complete the program? Yes ____ No ____

Describe the program: _____

BACKGROUND

1- Have you served in the U.S. Military? Yes ____ No ____ **IF YES**, how long? ____ months. Which Branch? _____

Which military training schools did you complete, If any? _____

2- Have you ever been convicted of a felony? Yes ____ No ____ **(Conviction will not automatically disqualify you)**

If you have been convicted of a felony, explain the conviction: _____

- 3- Do you have any mechanical construction experience? Yes ____ No ____
4- Do you have any construction experience? Yes ____ No ____
5- Have you applied with this apprenticeship program before? Yes ____ No ____ **If Yes**, How many times? ____
6- Have you applied for apprenticeship training in any other trade or occupation? Yes ____ No ____
7- Have you participated in an apprenticeship program of any kind? Yes ____ No ____ **If Yes**, In What? ____
8- Are you currently serving an apprenticeship? Yes ____ No ____ **If Yes**, list the employer or sponsor ____
9- Do you have a valid Driver's License? Yes ____ No ____
10- Do you have a disability? Y ____ N ____ Chose not to answer ____ (If yes, please explain) ____

INTERESTS AND ABILITY

- 11- List some reasons why you are applying for this apprenticeship program. ____

12- Give a brief description of the kind of work you think is involved in this trade. ____

13- Are you physically and mentally able to safely perform the work of this trade, either with or without reasonable accommodations? Yes ____ NO ____
14- Are you able to get to and from work at various job sites anywhere within the geographical area this apprenticeship program covers? Yes ____ No ____
15- Are you able and willing to attend all related classroom training as required to complete your apprenticeship? Yes ____ No ____
16- Are you able to climb and work from ladders, scaffolds, poles or towers of various heights? Yes ____ No ____
17- Can you crawl and work in confined spaces such as attics, manholes and crawlspaces? Yes ____ No ____
18- Are you able to read and understand English? Yes ____ No ____
19- Are you able to hear and understand verbal instructions and warnings in English? Yes ____ No ____

WORK HISTORY *with this application, you must complete a Work History form, listing your present and previous employers.*

- 20- Are you presently employed? Yes ____ No ____ **If yes**, Do you request that we **NOT** contact your employer? Yes ____ No ____
21- Do you have the legal right to work in the United States of America? Yes ____ No ____

STATEMENTS OF UNDERSTANDING *You must mark each statements below to indicate Your Knowledge and understanding.*

- A. ☐ I am aware that it is my responsibility to keep this program informed of any changes in my address or phone number.
B. ☐ I have read and understand the basic qualifications for entry into the program I am making application for.
C. ☐ I have been given specific instructions as to what is required of me to complete this application process and become qualified for the oral interview.
D. ☐ I understand I must furnish documentation as evidence that I do meet the qualifications required for entry into the pool of eligible candidates for this apprenticeship.
E. ☐ I understand it is my responsibility to see that all **OFFICIAL** transcripts and other required documents are provided in a timely manner in order to complete my application.
F. ☐ I understand that if I fail to submit **ALL** of the required information in a specified time frame, my application may be considered incomplete.
G. ☐ I understand that I cannot qualify for interview until I have met the minimum basic qualifications and have provided the necessary transcripts and documents as required.
H. ☐ I hereby acknowledge that I bear the sole responsibility for completing my application following the instructions provided.
I. ☐ I understand the interviews for qualified applicants will be conducted in the order in which the applications are completed.
J. ☐ I understand that any intentional false statement or information that I have provided on this application form or on other documents shall be cause for denial of oral interview or termination of indenture, should I be selected for the program.
K. ☐ I understand that an incomplete or unsigned application form will **NOT** be processed.
L. ☐ I understand that only **ORIGINAL** application forms will be processed and that photocopies are **NOT** acceptable.
M. ☐ I understand that if selected, I will be required to complete the selection process by qualifying on any examination, including a physical examination or drug testing if required by the sponsor; either before or after signing an indenture.

I have darkened all the above (A thru M) to indicate my understanding and state that to the best of my knowledge, all information provided on this form is true and accurate.

I hereby grant permission to all former employers and references listed to disclose any information concerning past employment and or qualifications.

I agree that any false statements made by me in this application shall constitute grounds for disqualification of my selection or grounds for my discharge, if false information is discovered after being selected for apprenticeship.

I hereby apply for an apprenticeship indenture with this sponsor and agree that if selected, I will abide by all Standards, Rules and Policies covered by the indenture (Apprenticeship Agreement).

SIGNED: _____ DATE: _____

(APPLICANT MUST PROVIDE DATE)

WORK HISTORY FORM

Please list your past 5 years of employment.

1.

EMPLOYER: _____ CITY: _____

TYPE OF WORK: _____ EMPLOYMENT DATES: ____/____/____
From To

REASON FOR LEAVING: _____

2.

EMPLOYER: _____ CITY: _____

TYPE OF WORK: _____ EMPLOYMENT DATES: ____/____/____
From To

REASON FOR LEAVING: _____

3.

EMPLOYER: _____ CITY: _____

TYPE OF WORK: _____ EMPLOYMENT DATES: ____/____/____
From To

REASON FOR LEAVING: _____

4.

EMPLOYER: _____ CITY: _____

TYPE OF WORK: _____ EMPLOYMENT DATES: ____/____/____
From To

REASON FOR LEAVING: _____

Additional Comments: _____

LOCAL UNION 803 APPRENTICESHIP BASIC QUALIFICATIONS

QUALIFICATIONS NECESSARY FOR AN APPLICANT TO BE CONSIDERED FOR A PIPE TRADES APPRENTICESHIP PROGRAM

1. Be at least 18 years of age, verified by a valid driver's license or birth certificate.
 2. Be physically capable of performing the work of the trades.
 3. Be a high school graduate or have obtained a GED.
 4. Applications must be complete and returned in a timely fashion.
-

IF YOU ARE ACCEPTED FOR APPRENTICESHIP YOU WILL BE REQUIRED TO:

1. Serve as a probationary apprentice for a period of 1 year (1700-2000 hours of on the job training).
2. Serve a 4 or 5 year apprenticeship including the probationary period (8500 - 10,000 hours of on the job training).
3. Report to work on time on a regular basis.
4. Provide for your transportation to and from the job site.
5. Work under the direction of a Journey Worker on the job site and perform all job duties satisfactorily.
6. Attend related training classes regularly and maintain an acceptable average in those classes.
7. Purchase text material for use in related training classes as required.
8. Abide by all rules and regulations of the Joint Apprenticeship and Training Committee.

NOTE: If you need clarification on any item do NOT hesitate to ask.

I the undersigned, have read, understand and agree to abide by the above.

Applicants Signature

Date



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